



**Circular**

FCD 019.1  
06 Jun 2005

All Food Traders / Food Importers / Declaring Agents

***All declaring agents are requested to inform your importers of the contents of this circular.***

Dear Sirs

**ANNUAL RENEWAL OF AVA (FCD) REGISTRATION NUMBER TO IMPORT PROCESSED FOOD PRODUCTS AND FOOD APPLIANCES**

We wish to inform you that, with effect from **1<sup>st</sup> July 2005**, all processed food and food appliances importers will be required to renew their Registration Number annually with the Food Control Division (FCD) of the Agri-Food and Veterinary Authority of Singapore (AVA).

2 The annual renewal will facilitate AVA in maintaining up-to-date information of all registered importers and enable AVA to communicate more effectively with the importers on food related matters.

3 Registered food and food appliances importers will be notified one month before the expiry date of their Registration Numbers.

4 Please log into the website at <http://www.business.gov.sg> to **UPDATE** your organisation profile or to **TERMINATE** your Registration Number if you or your organisation does not intend to continue the business.

5 We would like to remind you that **only importers with valid AVA Registration Number are allowed to import processed food products and food appliances into Singapore.**

6 Your co-operation in this matter is much appreciated. For enquiry, please do not hesitate to contact our TradeNet Officers at Tel: (65) 6325 0783 or (65) 6221 5056 during normal office hours from Mondays to Fridays between 8.30 am –1.00 pm and 2.00 pm to 5.30 pm.

7 Thank you.

Yours faithfully

TAN HENG PIU  
FOOD CONTROL DIVISION  
FOOD & VETERINARY ADMINISTRATION  
for DIRECTOR-GENERAL  
AGRI-FOOD & VETERINARY SERVICES