



**APPLICATION FORM FOR CITES PERMIT AND CERTIFICATE**

Please tick ✓ where applicable:

EXPRESS SERVICE (+SURCHARGE)

APPENDIX I & II SPECIES

Import  Export  Re-export

No. of sets of pre-signed CITES permits:  Crocodylian & other reptiles  Ostrich

APPENDIX III SPECIES

Certificate of Origin  Re-export Certificate

**FOR OFFICE USE ONLY**

1. Permit no:  
2. Valid until:

3. Consignor / Consignee* (name, address and country)			4. Permittee (name, address and country)	
5. Special conditions ( <b>FOR OFFICE USE ONLY</b> )				
6. Common name and scientific name (genus and species)	7. Description (Live, skin etc)	8. Appendix no. and source *(W, R, D, C, F, U or I)	9. Quantity / number	
A		Country of origin / export	Permit no. & date of issue	
B		Country of origin / export	Permit no. & date of issue	
C		Country of origin / export	Permit no. & date of issue	
D		Country of origin / export	Permit no. & date of issue	

10. **Declaration** – I / We declare that we:

- a) understand that AVA reserves the right to approve or reject my application for the CITES permit.
- b) will make full payment (**including surcharge for express service**) for the CITES permit and any charges incurred for AVA's inspection of the consignment covered under the permit.
- c) undertake full liability for the use of the permit to import/export/re-export of the wildlife parts/products/derivatives covered under the permit.
- d) agree that it is my/our onus to prove to AVA that the wildlife parts/products/derivatives are legally acquired or imported (for application of a CITES export/re-export permit).
- e) undertake to surrender the **original** CITES export/re-export permit to AVA at the time of import (for application of a CITES import permit).
- f) agree to be bound by the terms and conditions for the CITES permit.
- g) confirm that the information declared by me/us is true and correct.

Name of applicant: \_\_\_\_\_ Tel/Fax: \_\_\_\_\_ Designation: \_\_\_\_\_

Signature : \_\_\_\_\_ Date: \_\_\_\_\_ Co. stamp : \_\_\_\_\_

\* Delete where not applicable

11. **FOR OFFICE USE ONLY**

Checked by: \_\_\_\_\_ Approved / Not Approved: \_\_\_\_\_ Date: \_\_\_\_\_

## Instructions and Explanations

1. Please indicate the type of application (ie. import, export or re-export) for the respective species. For pre-signed CITES permits (Crocodilian/reptiles/ostrich), please indicate the no. of sets required. Import/export/re-export must be in compliance with CITES and AVA's regulations.
2. The original number is a unique number issued to each permit or certificate by AVA.
3. Each permit or certificate is valid for 3 months from the date on which it was granted and may be considered for extension for another 3 months.
4. A separate permit or certificate shall be required for each consignment of specimens. **The ORIGINAL permit or certificate must accompany the shipment.**
5. Consignor/Consignee refers to person or company sending shipment from country of export/receiving shipment in country of destination. The country name must be mentioned.
6. Permittee refers to person or company which has been granted a permit. The country name must be mentioned.
7. Special conditions may refer to national legislation or special CITES conditions placed on the shipment.
8. The scientific (Latin) name as it appears in the CITES Appendices and common name as known in the country issuing the permit should be indicated. The binomial (2 names, genus and species) nomenclature should be used whenever possible.
9. Description of the specific items entering trade, such as live, skins, handbag, caviar etc. Where possible, identifying marks and tag numbers of specimens should be mentioned.
10. The number of the Convention Appendix (I, II or III) on which the species is listed should be entered. Source refers to where the specimen was obtained and the following codes indicate the source of the specimens. **W** = from the wild **R** = from a ranching operation **D** = App I animals captive bred for commercial purposes **C** = App I species bred in captivity for non-commercial purposes or captive-bred App II/III species **F** = F1 generation born in captivity **U** = source unknown (must be justified) **I** = confiscated or seized specimens.
11. Quantity to represent, where possible, the actual number of specimens entering trade. Quantity should not refer to number of boxes, bales or other general category.
12. The country of origin is that country in which the specimens were taken from the wild or bred in captivity. In the case of re-export, the original number(s) from the permit(s) from the country of origin/country of export/last re-export, which should have accompanied the specimens when they were imported, and their date(s) of issue, should be noted. Omission of this information should be justified.
13. Please complete the application form by signing the Declaration column, failing which AVA will not process the application.
14. With effect from 22 September 2003, if you wish to request for an **express service**, please indicate with a tick in the box. Please note that a **surcharge** equivalent to the existing permit/certificate/service fee will be imposed for any urgent processing of applications.
15. AVA has the right to amend any existing conditions and/or impose further conditions as and when it deems necessary.
16. For enquiries, please contact AVA at tel: (65) 6227 0670 or fax: (65) 6325 7646.