



APPLICATION INFORMATION LICENCE TO MANUFACTURE, PROCESS AND SALE OF ANIMAL FEED

1. Licence To Manufacture, Processing or Sale of Animal Feed

All import, manufacture, process and sale of animal feed, including pet food, in Singapore requires a licence issued by AVA.

2. Validity of licence

The licence is valid for a year and should be renewed prior to expiry.

3. In-principle approval for construction and preparation of the premises for operation

In-principle approval may be given to proceed with the construction and preparation of the premises for operation. Depending on the location of the premises, AVA may require a Risk Assessment (RA) to be conducted for assurance that neighboring industrial activities pose no risk of contamination during the manufacturing and processing of the animal feed.

Please note that operations should not commence prior to issuance of the licence.

4. Inspection visit

Following receipt of the application, an inspection visit will be arranged to the facility. Please indicate your preferred date(s) and time for the inspection. If necessary, a mock run of the entire manufacturing and processing procedures may need to be demonstrated to AVA inspectors.

5. Fees

The annual Licence Fee is \$240 (inclusive of Inspection Fee). Arrangements will be made for invoices to be prepared for the licence fee. Payment may be made via GIRO, online or at our office.

6. Import of raw materials/ingredients for manufacturing

The import of raw materials/ingredients for the manufacturing of animal feed is via TradeNet and is under the purview of the **Import & Export Regulation Department, Quarantine and Inspection Group, AVA**. The permit fee is \$22 per consignment.

When making a TradeNet Declaration, importers are required to submit the invoices, packing list, manufacturer's declaration, bill of lading/AWB, a copy of the health certificate and other documents before TradeNet approval will be granted.

Importers are to ensure that the correct HS Code and Product Codes are used when making a TradeNet declaration.

For further information on TradeNet declaration, please contact TradeNet officers at:

Quarantine and Inspection Group
Import and Export Regulation Department
Changi Animal and Plant Quarantine
Changi Airfreight Centre
Gate C7, Airport Cargo Road
Singapore 918104
Tel: (65) 6545 7522 / 23
Fax: (65) 6545 3023

7. GENERAL LICENSING CONDITIONS FOR MANUFACTURE, PROCESSING FOR SALE OR SALE OF ANIMAL FEEDS

- a) The Licensee shall ensure that the animal feeds shall not contain any of the following substances:
1. avoparcin
 2. chloramphenicol
 3. chloroform
 4. chlorpromazine
 5. colchicine
 6. dapsone
 7. dimetridazole
 8. orienticin
 9. penicillin
 10. ronidazole
 11. sulfanitran
 12. streptomycin
 13. thiouracil analogues
 14. tapazol
 15. all substances in the nitrofurans group
 16. any beta-agonist drugs
 17. any synthetic hormones e.g. anabolic steroids
 18. any materials/mixtures which the Licensee does not have knowledge of the composition and content of such material/mixtures or are known to contain prohibited substances.
- b) The Licensee shall ensure that the feeds are wholesome and safe for feeding and meets internationally recommended nutritional standards (eg. National Research Council) for the intended target animal species. The Licensee shall especially ensure that the feed does not contain any mammalian meat-and-bone meal if intended target species for the feed are ruminants.
- c) The Licensee shall keep relevant records for every batch of feeds imported/manufactured, processed for sale or sold. The records should include, where relevant, copies of import permits, inward declarations, invoices, receipts, delivery orders, manufacturing logs as well as details on dates, sources, quantity and types of feed should also be kept by the Licensee.
- d) The Licensee shall store all feeds under proper conditions to maintain their wholesomeness and prevent their spoilage.
- e) The Licensee shall keep the premises in a clean and tidy condition.
- f) The Licensee shall also take measures to reduce the rodent and other pest population.
- g) The Licensee shall register with AVA each type of feed by submitting to AVA details on the manufacturer and manufacturing process, quality control tests, labels (if any), ingredients used and guaranteed analysis for each type of feed. The Licensee shall inform AVA should there be any substantial change in the details submitted for each type of feed. The Licensee shall be permitted to import, manufacture, process or sale or sell only those types of feeds which are approved for registration by AVA.
- h) When requested by AVA, the Licensee shall submit samples of feeds manufactured by him for analysis at the Licensee's own cost and forward the results of the analysis to AVA as soon as they are available. Records of such analyses shall be available for inspection by AVA.
- i) The Licensee shall abide by any additional or amended conditions, which are informed to him in writing by AVA.

- j) This licence may be suspended or revoked without prior notice by the Director-General, Agri-food and Veterinary Services.
- k) This licence is non-transferable and is valid as long as the current rate of gazetted fee for the licence is deducted when due from the Licensee's account by inter-GIRO or until this licence is suspended or revoked by AVA. Non-payment will invalidate this licence and the Licensee subject to prosecution.

ADDITIONAL SPECIFIC LICENSING CONDITIONS FOR:

A. IMPORT/ MANUFACTURING/PROCESSING OF ANIMAL FEED FOR ON-FARM FEEDING (THIS WOULD APPLY TO ANY LOCAL ANIMAL FARM)

- 1. The Licensee is permitted to import, manufacture/process feeds for own use only.
- 2. The Licensee is not permitted to introduce into the farm or feed any raw or unprocessed animal (including fish) materials or products (e.g. animal carcass or any part thereof, animal fat, meat, bone, trash fish, manure, etc).

B. IMPORT/ MANUFACTURING/PROCESSING OF ANIMAL FEED FOR PURPOSE OF SALE (THIS WOULD APPLY TO COMMERCIAL FEEDMILLS, WHOLESALE IMPORTERS AND WHOLESALE DISTRIBUTORS)

- 1. The Licensee shall not be permitted to further manufacture, process or repack any imported feeds without specific permission from AVA.
- 2. The Licensee shall not sell any animal feed unless the animal feed is labelled with content/composition, the date of manufacture, the name and address of the Licensee and manufacturer and the target animal for which the feed is intended.

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